

Exminster Community Primary School Governing Body

Minutes of Full Governing Body Meeting 04/2013/14

Thursday 13th March 2014 at 17:00 at Exminster Community Primary School

Attendee	Initial	Position	Attendee	Initial	Position
Karen Sharpe	KS	Governor (Par)	Ian Moore	IM	Governor (Staff)
Sarah Denton	SD	Governor (LEA)	Sue Wilkinson	SWi	Governor (Par)
Becky Mason	BM	Governor (Par)	Ian Beer	IB	Governor (Par)
Vanessa Pestrige	VP	Governor (Com)	Glen Woodward	GW	Governor (Com)
Libby Ash	LA	Governor (Par)	Norman Bettinson	NB	Governor (Com)
Simon Palmer	SP	Governor (LEA)	Helen Hibbins	HH	Clerk
Niki Gibson	NG	Governor (Staff)	Alwyn Reeves	AR	Governor (LEA)

Apology	Initial	Reason	Absent Without Apology	Initial
Jamie Benthall	JBe	Work		
Sarah Whalley	SW	Family Commitment		

Ref	Item	Action
1.0	<u>Welcome</u> GW welcomed everyone to the meeting.	
1.1	<u>Apologies for absence</u> Listed above.	
2.0	<u>Declaration of Interests</u> IM and NG declared interests in item 3 as members of staff. Advice had been sought from Babcock who stated that staff members could remain in the meeting although would not be eligible to vote.	
3.0	<u>To receive a recommendation from the Recruitment Panel regarding the appointment of a new Headteacher.</u> GW spoke on behalf of the recruitment panel and proposed the appointment of Sarah Whalley as Headteacher of Exminster Community Primary School. A vote was taken, and there was unanimous approval from those eligible to vote. GW outlined the process undertaken by the recruitment panel over the last two days, with Neal Chislett and Alan Betts from Babcock acting as facilitators. SP asked how the process had been recorded, in the interests of transparency. GW replied that all the paperwork related to the interviews had been collected and would be stored at Babcock for 6 months. Neal Chislett and Alan Betts would provide feedback to the unsuccessful candidates. It was agreed that buying in the services of Babcock had proved worthwhile. SP proposed a vote of thanks for the hard work of the recruitment panel.	
4.0	<u>Any Other Business</u> The staff would be advised of the appointment at 08:30 on Friday 14 th March. The Children would be introduced to their new Headteacher at an assembly on Friday morning. Parents and Carers would be advised via a letter to be distributed in hard copy and by email on Friday.	
The meeting closed at 17:30		

Signed:.....Sarah Denton..... Date:.....27/03/2014.....