

Exminster

Community Primary School



Mrs S.L. Whalley



01392 824340



admin@exminsterschool.co.uk



Privacy Notice

Data Protection Act 1998: How we use your information

We process personal information relating to our pupils and may receive information about them from their previous school or college, local authority, the Department for Education (DfE) and the Learning Records Service. We hold this personal data to:

- support our pupils' learning
- monitor and report on their progress
- provide appropriate pastoral care; and
- assess the quality of our services

Information about our pupils that we hold will include their contact details, national curriculum assessment results, attendance information, any exclusion information, where they go after they leave us and personal characteristics such as their ethnic group, any special educational needs they may have as well as relevant medical information.

A parent/guardian can ask that no information apart from their child's name, address and date of birth be passed to the Local Education Authority, Devon County Council, by informing the School Administrator. This right is transferred to the child once he/she reaches the age 16.

We will not give information about you to anyone without your consent unless the law and our policies allow us to.

We are required, by law, to pass certain information about our pupils to our local authority (LA) and the Department for Education (DfE).

If you need more information about how our local authority and/or DfE collect and use your information, please visit:

- our local authority at www.devon.gov.uk/
- the DfE website at <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you want to receive a copy of the information about you that we hold, please contact:

- Mrs Alison Munslow, School Administrator

Accreditations and Associations



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If you are unable to access these websites, please contact the Local Authority or Department for Education as follows:

Corporate Information Governance Team

Strategic Intelligence

Devon County Council

Room L10

County Hall

Exeter

Devon

EX2 4QX

Tel: 01392 384682

Public Communications Unit

Department for Education

Sanctuary Buildings

Great Smith Street

London

SW1P 3BT

Tel: 03700 002288

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