

# Exminster Community Primary School Governing Body

Minutes of the Full Governing Body meeting 05/2013/2014

Thursday 27th March 2014 at 19:00 at Exminster Community Primary School

Attendee	Initial	Position	Attendee	Initial	Position
Sarah Whalley	SW	Governor (Headteacher)	Simon Palmer	SP	Governor (LEA)
Sarah Denton	SD	Governor (LEA)	Sue Wilkinson	SWi	Governor (Par)
Becky Mason	BM	Governor (Par)	Sam Gilronan	SG	Acting Deputy Head
Vanessa Pestridge	VP	Governor (Com)	Niki Gibson	NG	Governor (Staff)
Alison Munslow	AM	Staff Visitor	Helen Hibbins	HH	Clerk
Karen Sharpe	KS	Governor (Par)	Paul Herring	PH	Staff Visitor
Antony Kryz	AK	Parent (Potential Governor)			

Apology	Initial	Reason	Absent Without Apology	Initial
Libby Ash	LA	Family Commitment		
Norman Bettinson	NB	Family Commitment		
Ian Moore	IM			
Glen Woodward	GW	Illness		
Ian Beer	IB	Work Commitment		
Alwyn Reeves	AR			
Jamie Benthall	JB	Illness		
James Brookes	JBr			

Ref	Item	Action
<b>1.0</b>	<b>Welcome</b> SD chaired the meeting in GW's absence. SD welcomed all to the meeting including a visitor, Antony Kryz, who had expressed an interest in becoming a Governor.	
<b>1.1</b>	<b>Apologies for absence</b> Listed above. It was noted that the meeting was quorate.	
<b>2.0</b>	<b>Declaration of Interests</b> BM declared an interest in matters relating to PE funding due to her employment in the Dartmoor Schools Sports Partnership.	
<b>3.0</b>	<b>Minutes and Actions from previous meeting</b>	
<b>3.1</b>	<b>Approve Minutes of previous meeting</b>	
3.1.1	Minutes of FGB 09/01/2014 – Part 1 and Part 2 (circulated during the meeting) minutes were approved and signed by SD.	
3.1.2	Minutes of FGB 13/03/2014 – approved and signed by SD.	
<b>3.2</b>	<b>Progress on Actions</b>	
3.2.1	19/05/2011 9.7.2 Update on Federation and Academy Status to remain on FGB agenda – see item 10 - <b>done</b>	
3.2.2	01/12/2011 8.2 All governors to advise the clerk of any training they have undertaken within the last 12 to 18 months plus any potential future training including any online training using GEL. – <b>ongoing reminder</b>	
3.2.3	20/09/12 8.4.1 All Governors to review handbook and suggest amendments to the Clerk. – <b>ongoing reminder</b>	
3.2.4	14/03/13 7.1.2 Skills audit to be issued to, and completed by, all Governors – VP proposed an alternative to the Skills audit, as mentioned at the FiSS meeting, where the chair of FiSS and Curriculum would review each Governor's involvement and skills, to ascertain the Governing Body's strengths and weaknesses. This would be called a "Governor Review". A vote was taken and it was resolved to pursue the idea in the summer term. - <b>ongoing</b>	LA/VP
3.2.5	06/06/13 13.1 HH to continue to work out which policies are statutory from latest list. Update 09/01/14: HH to meet with AM on 22/1/14 to formulate a policy management strategy. - <b>ongoing</b>	
3.2.6	04/07/13 8.7 VP to report back on progress of maintenance plan and quotations received for works if applicable – Staff asked to email VP details of any proposed capital expenditure ASAP. Update 09/01/14: To be discussed at Spring FiSS meeting. - <b>done</b>	
3.2.7	7/11/13 5.5.3 SLT to come up with a focus for class monitoring with respect to Governor visits. HH to agenda above. Update 09/01/14: To be discussed at Spring Curriculum meeting. - <b>done</b>	
3.2.8	7/11/13 7.0 Follow up the skills audit and deal with other issues highlighted in the Governor Healthcheck report. – The issues had now been addressed but it was resolved to repeat the Healthcheck (internally) in	HH

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	summer 2015 - <b>ongoing</b>	
3.2.9	7/11/13 10.0 Investigate the possibility of getting the school decorated in the first half of the 2014 summer holiday. - <b>done</b>	
3.2.10	09/01/14 4.3 All to look at attainment and progress data uploaded onto Edmodo ahead of the Curriculum Committee meeting on 6 <sup>th</sup> February. - <b>done</b>	
3.2.11	09/01/14 4.5.2 Any eligible Governor interested in becoming chair to contact GW. - <b>ongoing</b>	
3.2.12	09/01/14 4.5.3 More Governor visit reports required when visiting for ANY reason. – <b>ongoing reminder</b>	
3.2.13	09/01/14 4.5.3 Invitation to shadow VP's class link visit. Contact VP. - <b>done</b>	
3.2.14	09/01/14 4.5.3 SD to email KS details of class link. - <b>done</b>	
3.2.15	09/01/14 4.5.4 GW to arrange appraisal with HH. - <b>done</b>	
3.2.16	09/01/14 4.6.2.2 AM to ascertain the timescale for completing matters identified in the H&S Audit. – A deep clean of the kitchen was carried out over half term. There was no need to replace the wooden roller shutter. The lightning risk assessment was still outstanding but there was no urgency to get this done. - <b>done</b>	
3.2.17	09/01/14 4.6.2.2 Obtain quotation from Churchill for kitchen deep clean. - <b>done</b>	
3.2.18	09/01/14 4.6.3.4 SP to speak to contractors regarding provision of decking for Y1 outside space. – There was a new site manager for Phase VII and the clearance work had been agreed with the previous site manager. SP agreed to pursue, with a view to the work being done during the Easter Holiday. - <b>ongoing</b>	
3.2.19	09/01/14 6.1 Agenda formation of pay committee and amendment of model ToR for Personnel Committee meeting. Then bring back to FGB for approval. - <b>done</b>	
3.2.20	09/01/14 6.3 GW to obtain contact details for potential associate members from AM and then to contact them. – no update - <b>ongoing</b>	
3.2.21	09/01/14 11.1 BM to draft response to email from Adrian Wood regarding tennis courts and MUGA. - <b>done</b>	
3.2.22	09/01/14 11.2 HH to ascertain proposed S106 agreement funding from Sentry's Farm development. – Details of the S106 were discussed. It was decided that the matter should be raised with Leo Critchlow. - <b>ongoing</b>	
3.2.23	09/01/14 4.2.2 SW to place advertisement for temporary 0.4 or 0.6 position for summer term. - <b>done</b>	
<b>3.3</b>	<u>Matters arising from Minutes of previous meeting and not on Agenda</u> None.	
<b>4.0</b>	<b><u>Housekeeping</u></b>	
<b>4.1</b>	<u>Governor Vacancies/Terms of Office</u>	
4.1.1	Vacancy for LEA Governor from Summer Term (following the resignation of SD): Discussion took place about how the vacancy could be filled, and the skill-set requirements of the Governing Body. AK had expressed an interest in becoming involved and it was agreed that VP would meet with AK for an informal chat. The matter would be discussed further at the next FGB meeting.	VP/AK HH
4.1.2	Staff Governor election to be held in Summer Term (NG's term of office expires May 2014): HH agreed to send the paperwork for a Staff Governor election to AM in order that the process could start at the beginning of the Summer Term. It was noted that the vacancy should be filled by a member of support staff in the first instance.	HH/AM
<b>4.2</b>	<u>Policies Reviewed (for noting)</u> HH explained that the reviewed policies (listed below) were available on Edmodo, and had been reviewed by Governors with staff input and signed accordingly.	
4.2.1	Exclusion	
4.2.2	Intimate Care	
4.2.3	Looked after Children	
4.2.4	Safer Recruitment	
4.2.5	SEN and inclusion	
4.2.6	Touch and positive handling	
4.2.7	Volunteers in schools	
4.2.8	Work Placement	
4.2.9	Drugs	
<b>4.3</b>	<u>Policies for Adoption</u>	
4.3.1	Whole School Model Safeguarding Policy - Deferred	HH
4.3.2	Confidentiality Policy - Deferred	HH
<b>5.0</b>	<b><u>Acting Headteacher's Report</u></b> The report had been circulated prior to the meeting and is included in Appendix A. SW highlighted aspects of	

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	the report that required update, and asked for questions which are recorded below:	
<b>5.1</b>	<u>Safeguarding</u>	
5.1.1	Refer to part II	
<b>5.2</b>	<u>Staffing</u>	
5.2.1	Refer to part II	
<b>5.3</b>	<u>Attainment and Progress</u>	
<b>5.4</b>	<u>Finance</u>	
5.4.1	Refit – SW explained that Refit was an energy saving scheme being implemented in Devon schools. 12 schools would be chosen from the Tiverton Learning Partnership and DLP to benefit. The site would be assessed and capital cost works to improve energy efficiency would be carried out to be paid back as a percentage of the savings achieved over a number of years. At this stage, it was only necessary to register the school's interest, and a signature from the Chair of Governors was needed for this. Governors thought that this was a good idea.	GW/SW
5.4.2	Phase VII: <ul style="list-style-type: none"> <li>• Samples had been requested for coat pegs, as the pegs installed in the temporary classrooms were inadequate and it needed to be ensured that those installed in Phase VII would be satisfactory.</li> <li>• The fascia boards were made from plywood. SP was concerned about long term maintenance and the fact that they did not match with the fascias on the existing building which were zinc, and virtually maintenance free. The architect and Leo Critchlow had been e-mailed and asked if the fascias could be changed to UPVC.</li> <li>• There was only £4000 available to kit out the new classrooms in the extension.</li> <li>• The build was 3 weeks behind schedule. SP expressed concern that the quality of the finish would be compromised if the contractors were pressurised to finish on time.</li> </ul>	
5.4.3	Roof repairs – There had been no recent update from Leo Critchlow regarding the leak in the Y3 classroom. It was noted that the leak in the ICT suite and also in 4SJ needed to be on the list of issues to be addressed.	SW
5.4.4	Funding for the Allotment – SW reported that a quiz night at the Atmospheric Railway Inn had raised £170 for the school allotment.	
<b>5.5</b>	<u>School Development Plan</u>	
<b>5.6</b>	<u>Curriculum</u>	
5.6.1	SW noted a mistake in Section 9.5 of the report. The Dartmoor Schools Sports Partnership training costs should have been £2500.	
<b>5.7</b>	<u>Parental Questionnaire Results</u> BM agreed to look through the questionnaires and compile a report.	BM
<b>6.0</b>	<u>Chair's Report</u> No update.	
<b>7.0</b>	<u>FiSS Committee Update</u>	
<b>7.1</b>	<u>Recommend approval of the Budget to FGB</u>	
7.1.1	SW explained that at the FiSS meeting a decision was taken to revise the budget to avoid the involvement of FIPS. Several revisions of the budget had taken place since the meeting and it was now proposed that FIPS should be involved. VP had spoken to Governor services and ascertained that it may be advantageous for the school to work with them, and the Finance Officer was also on board.	
7.1.2	Staff and visitors were requested to leave the meeting room.	
7.1.3	Refer to part II	
7.1.4	Refer to part II	
7.1.5	Refer to part II	
7.1.6	Refer to part II	
7.1.7	Refer to part II	
7.1.8	Refer to part II	
7.1.9	Refer to part II	
7.1.10	Staff returned to the meeting.	
7.1.11	It was resolved to approve Budget V25, including involvement from FIPS for the 2014/15 financial year.	
<b>7.2</b>	<u>Recommend approval of the Schools Financial Values Statement</u> The updated version of the SFVS had been circulated. A vote was taken and it was resolved to approve the SFVS.	HH/AM

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7.3	<p><u>Discussion on the delegation of authority to the Personnel Committee regarding decisions on staffing structure and their budgetary implications.</u> Following discussion it was resolved to delegate authority to the Personnel Committee regarding decisions on staffing structure and their budgetary implications.</p>	
8.0	<b><u>Curriculum Committee Update</u></b>	
8.1	SD reminded Governors to write reports. It was suggested that the reports could be discussed at the Summer Term Curriculum Meeting.	HH
8.2	It was suggested that the impact and outcomes of G&T children attending DLP events should be discussed at a future meeting.	HH
9.0	<b><u>Personnel Committee Update</u></b>	
9.1	<u>Recommend the adoption of the following:</u>	
9.1.1	Revised Terms of Reference for the Personnel Committee - Deferred	HH
9.1.2	Terms of Reference for the Pay and Performance Committee - Deferred	HH
9.2	<u>Recommend the adoption of the following Devon County Council Model policies:</u>	
9.2.1	Disciplinary Policy - Deferred	HH
9.2.2	Managing Sickness Absence Policy - Deferred	HH
9.2.3	Capability Policy - Deferred	HH
9.2.4	Grievance Policy - Deferred	HH
10.0	<b><u>Federation /Academy Status Update</u></b> It was agreed that this agenda item should be changed to "Collaboration". SW intended to visit other schools on a monthly basis to share best practice and garner ideas. This would be reported under the new title.	
11.0	<b><u>Safeguarding Update</u></b> AR had sent the following report: <ul style="list-style-type: none"> <li>• The central register was up to date and complete.</li> <li>• There were two items needing action from the Safeguarding audit, one of which was Governors' responsibilities and was covered in the school's policy.</li> <li>• A safeguarding review meeting took place last Friday. The conclusions of the review were included in the Acting Headteachers Report. (Appendix A)</li> </ul>	
12.0	<b><u>Dates of Summer Term Meetings</u></b> <ul style="list-style-type: none"> <li>• Thursday 8<sup>th</sup> May – FiSS</li> <li>• Thursday 15<sup>th</sup> May – Personnel</li> <li>• Thursday 22<sup>nd</sup> May – Curriculum</li> <li>• Thursday 5<sup>th</sup> June – FGB</li> <li>• Thursday 3<sup>rd</sup> July - FGB</li> </ul>	
13.0	<b><u>Any Other Business</u></b> VP proposed a vote of thanks to SD for her time on the Governing Body. SD said that she had always felt welcome in school and would miss coming in.	

Signed:.....Glen Woodward..... Date:.....8/5/2014.....

## Appendix A – Headteacher’s Report to the Governors

### 1 SAFEGUARDING

#### 1.1 Numbers

- 354 on roll as of spring 2014.
- Refer to part II
- 4 children have started since January 2014 and another 3 due to start after Easter.
- Reception September 2014: the provisional figures from end of January showed 54 first choices, 4 second choice and 13 third choice. We have other many families coming since the cut-off who are moving into the area and have applied for a place since this date.

#### 1.2 SEN

20 children have statements of Special Educational Needs (5.6% in our school compared to 1.4% nationally), 26 children are at School Action Plus (7%), 23 children are at School Action (6%). The percentage of pupils with SEN in our school is 19%.

We have one child with a statement coming into our reception unit in September 2014 (moving from Torbay into Exminster). Sam is beginning liaison with pre-school to find out about the needs coming in.

SW and SG have attended managers briefing for new SEND in practice. SG, CM, CN have attended SEND in practise in order to be able to fill out the new ‘DAF’ forms.

#### 1.3 Pupil Premium

- Pupil Premium money is estimated to be £58000 for next financial year. This is estimated by looking at our current eligibility of free school meals, looking at our Ever6 children and £1300 per child. It also includes our service child allocation. This money needs to be carefully accounted for within spending. Link to our published data:  
<http://www.exminster-primary.devon.sch.uk/index.php/parent-zone/pupil-premium>

#### 1.4 Child Protection

- Jane Lake (Babcock Safeguarding team) recently visited me in my role as a new head.
- Safeguarding review took place last week, Alwyn attended. SW and HP to look at case load, allocate some back to class teachers and others to external agencies. Tighter referral process to HP to take place, staff to be reminded of their responsibility in pastoral care for lower level cases. Discussion took place over individual cases and where outcomes were not the desired outcomes. Positive outcomes were also reflected on. ‘Supervision’ training required in order to manage our reviews effectively. SW to look into this. Safeguarding evidence file was discussed – this is an aspect that needs to be developed to include records of training, review minutes etc. EDMODO was discussed as a means of keeping records for easier access by safeguarding team and updating of chronologies (SW to see HH about how to password protect documents). Action points from the safeguarding audit were discussed.

## 2 STAFFING

Refer to part II

## 3 ATTAINMENT AND PROGRESS

### 3.1 Phonics Screen

- Due to take place the w/c 16<sup>th</sup> June. LJ, SK, SM due to attend phonics screen briefing in April. Letter to go out to parents to inform them of the process.

### 3.2 End of KS1 predictions 2014

Reading	2013 Actual	2014 predictions	Writing	2013 Actual	2014 predictions	Maths	2013 Actual	2014 predictions
Level 2+	92%	89%	Level 2+	88%	80%	Level 2+	97%	90%
Level 2b+	80%	87%	Level 2b+	72%	73%	Level 2b+	83%	78%
Level 3	35%	42%	Level 3	10%	20%	Level 3	27%	23%

### 3.3 End of KS2 predictions 2014

Reading	2013 Actual	2014 predictions	Writing	2013 Actual	2014 predictions	Maths	2013 Actual	2014 predictions
Level 4+	89%	93%	Level 4+	95%	86%	Level 4+	95%	86%
Level 5+	55%	65%	Level 5+	29%	25%	Level 5+	47%	39%
2 levels progress	89%	98%	2 levels progress	97%	91%	2 levels progress	94%	87%

## 4 FINANCE

### 4.1 Budget

To be discussed.

### 4.2 Growth Fund

We received £1600 in February from the Growth fund. The Growth Fund is funding retained centrally to support schools which are required to provide extra places in order to meet basic need within the authority. The October 2013 census data has been compared to the October 2012 census data and where schools meet the fund criteria, receive additional funding. Once we have over 15 additional children, we receive funding for anyone over this threshold, we are on 16!

## 5 Buildings

**Roof progress:** a meeting was held with Keith Mason (NPS), Leo Critchlow (DCC), Vanessa, Simon and myself. NPS suggested solution was discussed:

- Specialist liquid applied waterproofing membrane to entire roof (20 year warranty)

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- Remove internal plasterboard ceilings affected by water ingress and saturated insulation. Allow structure to dry out, replace insulation with new, provision of new vapour barrier and replacement of plasterboard ceilings and all associated decorations
- Localised remedial repairs

Leo is now due to discuss options with Chris Dyer who is the person to sign off the repairs. These repairs as viewed as capital costs that the county are likely to pay. It is likely, if signed off, that work could begin in June when we can move the 2 classes effected into the new build.

**Phase 7:** currently on week 24. It is 3 weeks delayed due to the wet weather. There has been a change in site manager, Dave Chudley is our new site manager.

Assembly delivered by Dave about the trades involved with the new development and involved the children dressing up as builders and looking at tools they may use.

Potential risk: gas meter. This has now been read and we have received a bill for £1500. AM to read the gas meter over the course of a week. SW to scan the gas bill to Steve Hellier at NPS.

The roof to the building is all complete with guttering commencing 24.3.14. Windows have been installed making the building water tight so electrical work and internal finishes can now begin. The external render is underway and due to be painted.

We are currently looking at the logistics of moving from the temporary into the new build, possibly the final weekend of half term. Huts will need to be emptied on the Friday that we break up in order for this to happen. SW/IM to look at furniture for the new build within our £4000 budget.

Current works:

- Underfloor heating pipes have been laid which enables the floor screeding to commence.
- Second fix mechanical and electrical works including containment and chasing and cabling has started.
- Plasterboarding internally

Once the floor screed has set, carpentry works such as installing internal doors and linings can take place. The scaffolding is due to be taken down next week which will enable the external works to start.

## 6 Changes to OFSTED Jan 2014

Main changes to school handbook (OFSTED):

- Behaviour – behaviour outside of lessons, love of learning and thirst for knowledge, learning behaviours, bullying rare and dealt with positively, unreservedly polite, pupils' pride in school is shown by their excellent conduct, manners and punctuality.
- Pupil premium – school's actions have secured improvements. This group of children make progress in line with their peers.
- Sports premium – physical well being, impact of spending
- Governance within leadership and management 'Governors stringently hold senior leaders to account for all aspects of the school's performance'. Greater emphasis on governors within the weighting of this section.
- Most able – talks about the most able group alongside least able, pupil premium and SEN.

## 7 Grants

Our target is to apply for 4 grants per month. Alison is responsible for grant finding, giving an overview to staff of what is available, looking at how much they award, what the funding criteria is, if we are eligible to apply, the types of projects they have supported in the past, deadlines involved. She is also responsible for helping to fill out the grant forms.

### February

Grant	Amount	Lead	To fund	Date submitted	Progress	Letter of thanks/reasons for not being successful
Parish Council	£500	JW	Timber trail	14.2.14	£500 awarded	
Awards for All	£10,000	SW	Y1 outdoor area	18.2.14	Likely to hear in May	
IKEA grant		SW	storage	22.2.14		
Foyle Foundation	£10,000	SW	Library relocation	28.2.14	Likely to hear in June	
Devon Fund	£20,000	SW	Book and Cook	18.2.14	Likely to hear in April	
Elm Grant	£300	IM/AM	Y6 residential for FSM children	14.2.14	£300 awarded	
Devon Educational trust	£200	IM/AM	Y6 residential for travellers child	14.2.14	£200 awarded	

### March

Grant	Amount	Lead	To fund	Date submitted	Progress	Letter of thanks/reasons for not being successful
Wooden Spoon	£20,000	SW/SG	Timber trail			
Sport England	£30,000	BM/KH	Playground resurface	21.3.14		
Local businesses	Individual amounts	SW	Timber trail			
Truprint	£2500	IM	Canvasses	24.3.14		
			Maths equipment – Cuisenaire rods			
London	£500	IM	Maths games	24.3.14		

## 8 School Development Plan (SDP) Progress

Sam to give an overview of Achievement section

## 9 CURRICULUM

### 9.1 Poetry and Arts Week

This was a very successful week organised by Sarah Stapleton, Gail Miller and Arlene Badcott. Staff INSET took place beforehand for ideas of how to weave the two together. All classes had a visitor, organised by Sarah. Many of these were from our parent community. The final exhibition and raffle raised approximately £600 which will be used for art resources and future art projects. We would like this to become an annual event. Sarah wrote to all visitors and thanked them for their involvement. All this work goes towards the Artsmark. Impact: children enjoyed the involvement and focus for the whole week. The quality of poetry writing was very high.

### 9.2 MINDUP

Sinead Coville and I were invited to Westcliff to watch the MINDUP programme in class. MINDUP is an American programme that has been piloted in 25 London schools with very positive outcomes in developing children's emotional intelligence and problem solving around social and emotional issues. Matthew Bellemy (Muse) has sponsored it in Westcliff due to his local connection. The programme teaches children about the different parts of their brain. The programme has a focus on:

- Reducing stress and anxiety
- Improving concentration, focus and academic performance
- Reducing bullying
- Becoming more empathetic and learning to use empathy to resolve without aggression
- Developing an enhanced awareness of one's environment
- Gaining a greater appreciation for views and experiences that differ from one's own
- Learning to appreciate the many differences and unique qualities of others

7 other schools will be invited to develop this as part of their PSHE curriculum with the training all fully funded. We have registered our interest in being part of the programme.

### 9.3 Waste Week

Jim organised Waste week last week. We managed to decrease the amount of food waste, the number of pieces of waste per pupil, and the amount of different pieces of waste e.g. crisp packets, drink cartons etc. Jim now wants support to continue to make the school a more eco-friendly place, and to carry on decreasing the amount of waste we produce that is sent to landfill. During this week we received a parental enquiry about our Friday school lunches where the food is served in a polystyrene box. These are used because of the volume of dinners on a Friday and Sally believes that the increase in numbers on a Friday is partly due to the box (similar to fast food restaurants). I have

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asked for a trial without using these to look at how we can serve all these meals (a good practise for September!) and the impact it has on take up of meals on a Friday. I have fed back to the parent.

### 9.4 Geography Week

Kate Nowell organised Geography week in spring term. Libby was involved and came to do a learning walk to find out what had been happening in every year group. There was staff INSET to share ideas and give teachers time to plan their skills and activities. There has been a whole school focus in assemblies all term on geography and children developing their understanding of local, national and international issues. There has been a whole school competition for the children to get involved with and the library corridor displays with a geography focus. All this work goes towards us attaining the Geography Mark.

### 9.5 PE

Funding has been spent as outlined below. There will be a simplified version of this going on to our website by 4<sup>th</sup> April.

#### Overview of the school

Number of Pupils and Pupil Premium Grant (PPG) received	
Total number of pupils on roll	353
Total amount of Sports premium received (£)	£5,772

Summary of Sports premium Spending 2013/2014		
<b>Objectives in spending PPG:</b>		
<ul style="list-style-type: none"><li>• For more pupils to be involved in sports - PARTICIPATION</li><li>• For all pupils to make good progress in PE lessons - PROGRESS</li><li>• For all pupils to develop healthy lifestyles - INTERVENTION</li></ul>		
<b>Summary of spending and actions taken for 2013 – 2014 academic year</b>		
<b>PARTICIPATION</b>		
Event	Number of pupils involved	Costs
Y5/6 swimming gala	8	£80 teacher cover
Y5/6 athletics	12	£80 teacher cover
Y4/5 Futsal	16	0
Y5/6 cycling event	4	0
Y5/6 Netball tournament DLP	7	£80 teacher cover
Y5/6 Netball competition DSSP plus Devon finals	14	£80 teacher cover
Y6 Indoor cricket	10	£80 teacher cover
Y1 Dance festival	56	£270 travel costs
Y2 sports festival	40	£170 travel costs
Y6 Netball festival	59	£270 travel costs
Y2 sports	40	£170 travel costs
Y4 Gymnastic festival	12	£80 teacher cover
Y5 Dance competition	50	£355 travel costs
Y1/2/3 Indoor cricket club	15	Part of DSSP costs
Gymnastics Y3/4/5/6	38	£170 travel costs
Fencing club	20	0 (parental cost)
KS1 gymnastics club	25	0 (parental cost)

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Y1 and Y2 boys dance workshop	46	Part of DSSP costs
KS2 boys dance workshop	25	Part of DSSP costs
Gymnastics club Y3/4	22	0
Gymnastics club Y5/6	25	0
Football club Y4/5/6	25	0
Running club	10	0
Dawlish Learning Partnership	Football Y4/5/6 20 children over 3 weeks	£500 event venues and running costs

### PROGRESS

Training	Number of staff involved	Costs
Dartmoor School Sport Partnership	1 subject leader to coordinate	£1448
Year 1 dance teacher INSET	1	Part of DSSP costs
NQT 3 day training	1	£100 course fee, £450 cover
Fun fit day training	4	Part of DSSP costs
DSSP enhanced package Yr1	2	£425 specialist PE advisor
DSSP enhanced package Yr2	2	£425 specialist PE advisor
DSSP enhanced package Yr3	2	£425 specialist PE advisor
PLT meetings x 2	1	£150 teacher cover
KS1 curriculum focus group x 2 meetings	1	£160 teacher cover
Gymnastics INSET	15	Part of DSSP costs
Y5 specialist dance teacher	2 teachers and classes	Part of DSSP costs
KS1 Fundamental Movement INSET	6	Part of DSSP costs

### INTERVENTION

Programme	Number of children involved	Costs
Fun Fit Y6		20 weeks, 2 hours per week @ 10.17 = £406.80
Fun fit Y1/2		20 weeks, 1 hour a week @ 10.17 = £203.40
Fun fit Reception		20 weeks, 1 hour a week @ 10.17 = £203.40
DSSP enhanced package working with LSAs	3 LSAs	Part of enhanced package costs

TOTAL INCOME: £5,772.00

TOTAL SPENDING: £6,781.60

#### Outcomes to Date:

##### Participation

Boys inspired to dance and 8 joined a dance club since – performed dance for an audience.  
Greater number of children participating in sporting events and festivals.  
More children involved with sports outside of school hours.

##### Progress

Staff baseline and post team teaching enhanced packages have shown staff feel more

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knowledgeable and skilled in teaching PE with a focus on supporting least able and developing the most able learners.

INSET for KS1 has meant fundamental movement has been incorporated into the KS1 curriculum allowing better development of core skills. This is shown through the half termly individual assessments.

Y1 and 5 teachers feel confident in teaching dance and elements involved in developing a phrase.

G and T children given opportunities to excel and choreograph routines.

### **Intervention**

The Fun fit training has enabled pupils to develop their gross motor skills. This is led by 3 different LSAs. Children involved show progress, if progress is not in line with peers, a referral to Vbranch house for further support is made – 2 referrals made as a result of their involvement.

### **Pupil Premium planned spending for 2014 – 2015**

Funding for the next two years will buy into:

- Dartmoor School Sports Partnership
- Dawlish Learning Partnership
- Developing a new surfacing and sports court for our playground
- Supporting the teaching in other year groups Y4, 5 and reception

### **9.6 Planning for the new curriculum**

Staff meetings dedicated to the new curriculum. Staff working in groups to develop this. Using a Focus education document which plans the progression from one year to the next and is enquiry based. Much time dedicated to the new curriculum over the next term.

### **9.7 Support/Outreach 13/14**

Montgomery – support for Sarah and Sam – focus: LSA spending, buildings

Ottery – support for Sarah – focus: budget

Alphington – support for Jim and Niki – focus: composting

Cranbrook – support for Marie and Dawn – focus: learning behaviours

Charles Woodland has made 3 visits to school for new HT support re: finance

Jane Lake has made 1 visit to school for new HT support re: safeguarding.

Julie Eaton has made 1 visit to school for new HT support re: Health and Safety

Alan Betts has made 1 visit to school for new HT support re: signposting support from county

Neal Chislett has made 4 visits to school for new HT support re: data, staffing structure, general support

### **9.8 Website development (FI)**

Prospectus development: DLP admin support to develop a new prospectus (4-6 pages) for us during the summer term. There will be links to this on the school website.

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Mrs Whalley's blog: developing this as part of Latest News.

PE Premium spending will be uploaded by April 4<sup>th</sup>.